

# Minutes

**Tuesday, June 22, 2022, 2 pm EDT**

**Virtual via WebEx**

CMOS 2022 AGM was held following the Saskatoon virtual Congress, virtually by WebEx.

**Members Participating:** Ada Loewen, Aldona Wiacek, Alexander Trishchenko, Andry Ratsimandresy, Bill Pugsley, Bob Jones, Christopher Poitras, Dawn Conway, Denis Bourque, Dominique Paquin, Edward Graham Dougall, Elaine Moores, Émilie Bresson, Francis Poulin, Francis Zwiers, Fred Conway, Gordon Griffith, Hal Ritchie, Iain Russell, Jim Abraham, Jinyu Sheng, John Gilbert, Kaley Walker, Karen Smith, Kimberly Strong, Laura Bianucci, Lawrence Mysak, Leonard Barrie, Leslie Welsh, Marek Stastna, Milla Costa, Mindy Brugman, Nicolas Canham, Paul Kushner, Peter Taylor, Qing Liao, Robert Sica, Scott Kehler, Serge Desjardins, Shaylea Ostapowich,

**Observers:** Ward Smith

Quorum is 20; 40 members participated.

## MEETING DOCUMENTS

|   |                                |      |   |
|---|--------------------------------|------|---|
| 1 | CMOS AGM 2022 Draft Agenda     | 9    | CMOS Nominating Committee Nominations for 2022-2023 |
| 3 | CMOS Annual Review 2021        | 10   | CMOS Fellows Committee Report                       |
| 6 | CMOS 2021 Financial Statements | 12.2 | Deceased Members                                    |
| 7 | CMOS Budget 2023               |      |   |

**ACTION ITEMS from this meeting are listed in APPENDIX 1 at the end of the document.**

**Opening Remarks:** President Jim Abraham (JA) called the meeting to order at 2:04 pm. He welcomed all participants and noted the presence of a quorum. President Abraham welcomed everyone from Kijipuktuk, the Mi'kmaw name for Halifax, meaning the great harbour. He added that the meeting would proceed in English, but questions could be asked in either official language. (JA) also shared some administrative direction on asking questions through the chat function and that all members would be able to vote on each motion through the online polling feature of WebEx.

## 1. ADOPTION OF AGENDA

---

**Motion** to adopt the CMOS AGM 2022 agenda as written. (Serge Desjardins / Émilie Bresson). Carried.

## 2. ADOPTION OF THE MINUTES OF THE 55<sup>TH</sup> AGM, JUNE 22, 2021, HELD VIRTUALLY: [ANNEX II, P. 83]

---

**Motion** to adopt the minutes of the 55<sup>th</sup> AGM held on June 22, 2021 as written. (Denis Bourque / Jinyu Sheng). Carried.

## 3. ANNUAL REPORTS FROM THE EXECUTIVE

---

The reports were compiled in a pdf document and made available. Page numbers refer to the 2021 CMOS Annual Review.

### 3.1. PRESIDENT'S REPORT: JIM ABRAHAM [AR P.1]

See Annual Review Report.

### 3.2. VICE-PRESIDENT'S REPORT: SERGE DESJARDINS [AR P. 6]

See Annual Review Report.

### 3.3. PAST-PRESIDENT'S REPORT: MAREK STASTNA [AR P. 9]

See Annual Review Report.

### 3.4. TREASURER'S REPORT: JINYU SHENG [AR P. 7]

See Annual Review Report.

### 3.5. EXECUTIVE DIRECTOR'S REPORT: GORDON GRIFFITH [AR P. 11]

See Annual Review Report.

### 3.6. DIRECTOR OF PUBLICATIONS REPORT: [AR P. 30]

No Annual Review Report.

**Motion** to receive all the 2021 reports from the Executive. (Aldona Wiacek / Serge Desjardins). Carried.

## **4. ANNUAL REPORTS FROM COMMITTEES, SIGS AND SOCIETY SUPPORT**

---

**4.1. ARCHIVIST: BOB JONES [AR P. 14]**

See Annual Review Report.

**4.2. WEBMASTER: FARIDA DEGHAN [AR P. 15]**

See Annual Review Report.

**4.3. ARCTIC SIG: [AR P. 16]**

No Annual Review Report.

**4.4. AVIATION SIG: [AR P.16]**

No Annual Review Report.

**4.5. ARRCU SIG: [AR P. 16]**

No Annual Review Report.

**4.6. PROFESSIONAL ACCREDITATION COMMITTEE: DOUW STEYN [AR P.16]**

See Annual Review Report.

**4.7. AUDIT COMMITTEE: AMIR SHABBAR [AR P. 17]**

See Annual Review Report.

**4.8. CMOS BULLETIN SCMO: HALEY ALCOCK [AR P.17]**

See Annual Review Report.

**4.9. CNC-SCOR: PAUL MYERS [AR P.19]**

See Annual Review Report.

**4.10. CONGRESS COMMITTEE: [AR P.23]**

No Annual Review Report.

**4.11. EXTERNAL RELATIONS COMMITTEE: [AR P.23]**

No Annual Review Report.

**4.12. FELLOWS COMMITTEE: MAREK STASTNA [AR P.23]**

See Annual Review Report.

**4.13. FINANCE AND INVESTMENT COMMITTEE: JINYU SHENG [AR P. 24]**  
See Annual Review Report.

**4.14. CENTRE CHAIR & MEMBERSHIP COMMITTEE: SERGE DESJARDINS  
[AR P.25]**  
See Annual Review Report.

**4.15. NOMINATING COMMITTEE: MAREK STASTNA [AR P. 27]**  
See Annual Review Report.

**4.16. PRIVATE SECTOR COMMITTEE: [AR P. 29]**  
No Annual Review Report.

**4.17. PRIZES AND AWARDS COMMITTEE: TATJANA ROSS [AR P. 29]**  
See Annual Review Report.

**4.18. PUBLICATIONS COMMITTEE: [AR P. 30]**  
No Annual Review Report.

**4.19. SCHOOL AND PUBLIC EDUCATION COMMITTEE: KAREN SMITH [AR  
P.31]**  
See Annual Review Report.

**4.20. SCIENTIFIC COMMITTEE: HAL RITCHIE [AR P. 33]**  
See Annual Review Report.

**4.21. STUDENT COMMITTEE: CHRISTOPHER POITRAS [AR P.35]**  
See Annual Review Report.

**4.22. UNIVERSITY AND PROFESSIONAL EDUCATION COMMITTEE: [AR  
P.50]**  
No Annual Review Report.

**4.23. WEATHERCASTER ENDORSEMENT COMMITTEE: BRUCE RAMSAY  
[AR P.50]**  
See Annual Review Report.

(JA) stated that during 2021 Council members were encouraged to act as a liaison between a standing committee and council. This helped keep Council informed of the ongoing initiatives of each committee.

**Motion** to receive all the 2021 reports from the Committees, SIGs and Society Support. (Denis Bourque / Laura Bianucci). Carried.

## **5. ANNUAL REPORTS FROM LOCAL CENTRES**

---

**5.1. VANCOUVER ISLAND CENTRE: MATTHEW ASPLIN [AR P. 37]**

See Annual Review Report.

**5.2. B.C. INTERIOR & YUKON CENTRE: PETER JACKSON [AR P. 39]**

See Annual Review Report.

**5.3. B.C. LOWER MAINLAND CENTRE: CINDY YU [AR P. 41]**

See Annual Review Report.

**5.4. ALBERTA CENTRE: BOB KOCHTUBAJDA [AR P. 43]**

See Annual Review Report.

**5.5. SASKATCHEWAN CENTRE: RON HOPKINSON [AR P. 44]**

See Annual Review Report.

**5.6. WINNIPEG CENTRE: PATRICK MCCARTHY [AR P. 46]**

See Annual Review Report.

**5.7. TORONTO CENTRE: AMIR SHABBAR [AR P. 48]**

See Annual Review Report.

**5.8. OTTAWA CENTRE: BARRY GOODISON [AR P. 51]**

See Annual Review Report.

**5.9. CENTRE DE MONTRÉAL: ÉMILE BRESSON [AR P. 54]**

See Annual Review Report.

**5.10. CENTRE DE QUÉBEC: DAVID HUARD [AR P. 56]**

See Annual Review Report.

**5.11. CENTRE DE RIMOUSKI: [AR P. 57]**

No Annual Review Report.

**5.12. NEW BRUNSWICK CENTRE: WILLIAM WARD [AR P. 57]**

See Annual Review Report.

**5.13. HALIFAX CENTRE: SHANNON NUDDS [AR P. 59]**

See Annual Review report.

**5.14. NEWFOUNDLAND & LABRADOR CENTRE: [AR P.60]**

No Annual Review Report.

**Motion** to receive all the 2021 reports from the Local Centres. (Serge Desjardins / Marek Stastna). Carried.

## **6. AUDITED FINANCIAL STATEMENTS FOR 2021 (ATT 6/P.J.6)**

---

Jinyu Sheng reviewed the details of the audited financial statements for the year ending December 31, 2021. He thanked CMOS staff, the auditor and the Audit Committee for all their hard work. The following highlights were added:

- The Uri Swartz Development Fund has been placed under the control of the School and Public Education Committee (SPEC) for use over the next few years. Activities include Project Atmosphere/Project Ocean, Project Wet in partnership with the Canadian Water Resources Association (CWRA) and involvement with the Canada Wide Science Fair in partnership with the Weather Network/Météomédia.
- Following the detailed governance review by the Institute on Governance in 2021, a recommendation was made to increase the administrative role of the executive director. As such an additional day per week was added to the mandate of Gordon Griffith. He assumed the role of organizing all agendas and associated documents for the Executive Committee and Council meetings. All action items are tracked and all decisions/motions as well. Gordon has also assumed the responsibilities of prizes and awards coordinator and webmaster.
- A request for proposals (RFP) was developed to seek alternative association management software providers that could replace Olatech. It is anticipated that this RFP process will improve the offering and lower the overall cost.
- It was reinforced that any new association management software must allow for easier organization of the annual congress scientific program and possible easier integration with virtual management platforms like EventMobi.

- It is the intent of the current executive members to remain in their roles for a second term, as was recommended by the Institute on Governance.
- It was clarified that the excess of revenue over expenses for the year of \$18,260 also included \$13,354 held in the CNC-SCOR fund.
- It was clarified that note 12 from the audited financial statements did refer to details from fiscal year 2020 and was still included in the 2021 statements due to the fact that there is always a comparison column to the previous year.

**Motion** to receive the Audited Financial Statements for year ending December 31, 2021. (Leslie Welsh/Francis Zwiers). Carried.

## **7. BUDGET FOR 2023 (ATT/P.J. 7)**

---

Jinyu Sheng presented the proposed 2023 balanced budget. The budget attachment was simplified this year clearly showing the budgeted revenue and expenditures related to each of the main financial groups for 2023 compared to the actual revenues and expenditures from 2021.

The following comments/questions/clarifications were discussed:

- The contribution agreement between ECCC and CMOS to support the work of CNC-SCOR was renewed for five years, effective April 1, 2022 and ending March 31, 2027.
- The 2021 actual column erroneously showed the net revenue-expenses of \$18,260 instead of \$4,906 as the \$18,260 included \$13,354 in the SCOR Fund.
- The forecasted revenue and expenses associated with the congress 2023 were presented based on historical data for in-person congresses. The bottom line of generating \$50K net revenue from a congress is the important fact. Congress 2023 will be the first hybrid (in-person/virtual) congress.
- ECCC has already expressed interest in developing a corporate registration agreement for Congress 2023.
- Marek Stastna, as the Publications Director, encouraged everyone to help increase submissions to the Atmosphere-Ocean journal thereby increasing associated revenues.
- It was suggested to minimize the review time to get a paper published in Atmosphere-Ocean as this would help increase citation rates and possibly remove or lower any possible fees associated with accessing published papers.
- DFO has indicated possible interest in participating in a corporate registration agreement for Congress 2023 due to it taking place in St. John's. CMOS executive members will continue to meet with the DFO leadership team.

**Motion** to approve the CMOS budget for 2023 (Denis Bourque/Francis Zwiers).  
**Carried.**

## **8. APPOINTMENT OF AUDITORS FOR 2022**

---

Gordon Griffith recommended to continue with MGP Professional Corporation Chartered Accountants rebranded as MKP Chartered Professional Accountants as the auditor for 2022.

**Motion** to continue with WGP Professional Corporation Chartered Accountants rebranded as MKP Chartered Professional Accountants as the auditor for 2022. (Jinyu Sheng/Laura Bianucci). **Carried.**

## **9. INSTALLATION OF OFFICERS FOR 2022-2023 (AR. P 39)**

---

Marek Stastna as Past President presented the report of the Nomination Committee. As there was only one nomination for each position, the proposed list of officers for 2022-2023 included in the report of the Nomination Committee was acclaimed.

It is important to note that the president and vice-president will continue in their respective roles for a second term. The by-laws allow for this option. The Nomination Committee also decided that there was no need for past-president for 2022-2023 as this role historically helped with the transition of a new executive committee. This position will remain vacant for 2022-2023. It was noted that the past-president typically chairs the Nomination Committee and is also an ex-officio member of the Fellows Committee. It was clarified that Jim Abraham would assume these two roles for 2022-2023.

Jim Abraham welcomed the new councillors, Scott Kehler from Weatherlogics, Shay Ostapowich from Pelmorex and Ada Loewen, a student at Carleton University.

Jim Abraham added the following:

- Membership engagement will continue to be a key performance indicator for 2022-2023. Will track member satisfaction, track members from year to year.
- Communication strategy will be developed through 2022-2023.
- Diversity and inclusion initiative in partnership with the Canadian Water Resources Association (CWRA) and the Canadian Coalition for Environmental and Climate Justice submitted a proposal to ECCC for funding to improve STEM training with black and indigenous youth to get them interested in careers in meteorology and oceanography.
- Improved science leadership through 2022-2023 including the Science Committee, special interest groups, CNC-SCOR and Congress scientific program all need an overall coordination.



## 10. APPROVAL OF FELLOWS FOR 2022 (ATT/P.J. 10)

---

Kimberly Strong, Chair of the Fellows Committee presented the recommendations from the Fellows Committee, including two CMOS Fellow nominations.

**Motion** to approve the candidates as Fellows of the Society as recommended by the Fellows Committee. (Kimberly Strong/Peter Taylor). **Carried.**

Kimberly Strong then updated everyone on the membership of the Fellows Committee for 2022-2023.

## 11. LOCATION OF FUTURE CONGRESSES

---

2022 – Saskatoon: joint with the Canadian Geophysical Union (CGU) and the Eastern Snow Conference (ESC)

- Theme: Science serving society.
- Was a great success as a virtual congress.

2023 – St. John's, NL

- Theme: Connecting on the Rock, the marine environment to the blue economy
- The 2023 Congress will be a hybrid version with both in-person and virtual components.

2024 – Virtual

- Co-hosted by the BC Interior and the Winnipeg Centres.

2025 – Saskatoon, SK

## 12. OTHER BUSINESS

---

### 12.1. REVIEW OF ACTION ITEMS

Marek Stastna reviewed the two action items forwarded from the 2021 AGM.

1. Council, through the Executive Director, will ask the opinion of the auditor how the assets held by the CMOS Centres should be reported or not in the annual audited financial statements.

**Open/update: This was discussed with the auditor during the Audit Committee meeting. The auditor recommended having a more robust review of the financial reporting from each centre over and above what is currently included in the annual report from each centre. One suggestion was to have an independent informal review of the financial report before it is submitted. Perhaps each Centre treasurer could perform a review of a different centre. This will be discussed further by the Centre Chairs and Membership Committee and the Finance and Investment Committee with**

**the aim at developing a policy or procedure that each centre executive can review.**

2. Discuss the idea of keeping the tour speaker virtual or organizing in-person sessions for 2022 at a future meeting of the Centre Chairs and Membership Committee.

**Closed: This was discussed during the Centre Chairs and Membership Committee meetings, and it was decided to offer the tour speaker virtually for 2022.**

### **12.2. REMEMBERING OUR MEMBERS WHO HAVE PASSED**

A list of members who passed during the year was presented. The AGM had a minute of silence.

### **12.3. Q AND A**

Jim Abraham added the opportunity for addressing any questions and/or suggestions from the membership. There was nothing offered during the meeting.

## **13. ADJOURNMENT**

---

Serge Desjardins offered great thanks to Jim Abraham for his leadership through 2021-2022 and for continuing on in the role as president for 2022-2023.

Jim Abraham thanked everyone for attending the meeting. AGM adjourned at 4:02 pm EDT.

Motion to adjourn.

## APPENDIX 1

### New Action Items from AGM-AGA Meeting

There were no new action items from the 2022 AGM.

1. Council, through the Executive Director, will ask the opinion of the auditor how the assets held by the CMOS Centres should be reported or not in the annual audited financial statements. (2021)

**Open/update: This was discussed with the auditor during the Audit Committee meeting. The auditor recommended having a more robust review of the financial reporting from each centre over and above what is currently included in the annual report from each centre. One suggestion was to have an independent informal review of the financial report before it is submitted. Perhaps each Centre treasurer could perform a review of a different centre. This will be discussed further by the Centre Chairs and Membership Committee and the Finance and Investment Committee with the aim at developing a policy or procedure that each centre executive can review.**

2. Discuss the idea of keeping the tour speaker virtual or organizing in-person sessions for 2022 at a future meeting of the Centre Chairs and Membership Committee. (2021)

**Closed: This was discussed during the Centre Chairs and Membership Committee meetings, and it was decided to offer the tour speaker virtually for 2022.**